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31 July 1961 IO División
Gave to Cat. No. for ordering tops for shelving Diebold.
Sample File Folders Sample Labels
Offered Pool Services for typing labels.
IO will return 11 safes to supply.
TO had already ordered shelving but could not tell me how much. They did not have a copy of their request but I judge it to be around 8 sections. I don't know whether the order included file supports, cap, etc. or not. Offered any help we could give and ask that he keep us informed of progress.

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